

Gartree High School

Ridgeway, Oadby, Leicester, LE2 5TQ



September 2018

Dear Applicant,

Re: POST OF LEARNING SUPPORT ASSISTANT – GRADE 5 permanent post

25 or 30 hours per week during term time, plus 5 training days spread throughout the year
Salary £17,007 to £17,394 pa pro rata. (Actual salary £9,789 - £10,012 for 25 hours per week and
£11,745 - £12,013 pa for 30 hours per week)

Thank you for the interest you have shown in the above post.

We are looking for an enthusiastic, creative, flexible and hard-working colleague who enjoys working with young people, to work as a Learning Support Assistant within our Learning Support Department. This is a supportive, friendly department committed to supporting pupils with special educational needs. This position would be suitable, although not exclusively, for a recent graduate who is interested in gaining school experience. This is an exciting time to join a popular, high achieving and consistently oversubscribed school.

If you are interested in applying for this post, then we look forward to receiving your completed application form and letter of application. Your letter of application should be no longer than 1 side of A4. In it we would like you to tell us a little about why you would like this job and outline your experience to date. Please indicate on your application whether you are interested in the 25 hours or 30 hours per week post.

The closing date for applications is **12 noon on Monday 22nd October 2018**. If you have not heard from us by 29th October, you should assume that, on this occasion, you have been unsuccessful.

Yours sincerely,



Sonia Singleton
Headteacher

Headteacher: Ms Sonia Singleton
Deputy Headteachers: Mr Paul Bannister, Mr Ben Rackley
Telephone: (0116) 2717421 Fax (0116) 2720148
Email: admin @ gartree.leics.sch.uk Website: www.gartree.leics.sch.uk