



Admissions – September 2018

Gartree High School is adopting the local authority admissions policy for 2018 in full except for the following paragraphs:

Paragraph 6.5 to be added:

6.5 The Admission Number for each year group is 155 pupils. This number is capped and will not be exceeded to accommodate the catchment area children applying as in-year (mid-term) transfers. Gartree High School will maintain an over-subscription waiting list throughout the autumn term for the transfer year only, ranked in the same order as the published over-subscription criteria and in line with the LA's waiting list rules.

Paragraph 11.1 to be replaced with:

11.1 At the time of first-time admission/transfer decisions, if there are more requests for in-catchment children than the admission number (AN), the AN will not be exceeded to accommodate the catchment area children.

Gartree High School will maintain an over-subscription waiting list throughout the relevant academic year, ranked in the same order as the published over-subscription criteria and not the date of application.

Paragraph 13.28

This paragraph of the local authority policy has not been adopted and therefore we do not exceed the admissions number for any year group.

Paragraph 13.9 to be replaced with:

13.9 Gartree High School will maintain an over-subscription list from completion of the decision-making process for the transfer year, and in relation to mid-term transfers, throughout the relevant academic year. This waiting list is ranked in the same order as the published over-subscription criteria and not by date of application.

Paragraph 9 to be replaced with:

Priority criteria for entry Autumn 2018 admissions and mid-term applications during 2018/2019 academic year.

For all children whose Education Health and Care Plan (EHCP) names a school in their Statement, they must be admitted regardless of the criteria below.

If there are too many requests for Gartree High School, priority will be given to children in the appropriate age-range, whose parents applied on time, in the following order (see note i below):

1 st	Children who are in public care and those children who were previously looked after children (see note ii)
2 nd	Pupils who live in the catchment area (see note iii)
3 rd	Pupils who will have an older brother or sister attending the same school at the same time (see note iv)

4 th	Pupils who have attended a <u>county</u> feeder school for at least two years before the time of transfer
5 th	Pupils who have attended a <u>city</u> feeder school for at least two years before the time of transfer
6 th	Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application). (see note v)
7 th	Pupils living nearest to the school measured in a straight line distance (home to school gate) (see note vii)

- i. Combinations of the above criteria are used in priority order. Where the computerised system throws up an equality of distance for more than one child (who do not have the same home address) the final tie breaker will be by drawing lots.
- ii. *A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989 at the time of making an application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order¹⁹ or special guardianship order).*
- iii. The child's place of residence is taken to be the parental home. In addition where a catchment area has more than one school:
No one school will be overfilled while another school with the same catchment has places; and, If more applications than the number of places are received from within the catchment the oversubscription criteria will be applied for each school in accordance with the admissions policy. (Braunstone schools only).
- iv. The term "brother or sister" includes half brother or sister or legally adopted child being regarded as the brother or sister.

Regarding brothers or sisters who will be of sixth form age, these are counted as brother/sister connections for criteria 3.

- v. If criterion 6 is used, professional supporting documentation from the Lead Professional must be supplied and must be submitted with the application. The following list are the areas that are considered exceptional:

Crown Servants (serving members of the armed forces)

Children subject to Child Protection Plans

Hard to Place children – who fall under the Fair Access Protocol

Parents suffering domestic violence (this is dependent on documentary evidence by a lead professional)

A child for whom transfer to the catchment area school would involve attending a different school until he/she is the right age for transfer. (This is dependent on the child having attended the present school for at least a year).

Each case will be assessed on its individual merits.

- vi. For criterion 4 and 5 above, the child must have been enrolled at the feeder school on or before the start date of the Autumn Term two years before transfer.
- vii. For criterion 7 above, measurement of distance is in a straight line from the centre point of the property to the school's main designated front gate, using a computerised mapping system (Geocoding). Where there is equal distance then lots will be drawn supervised by an independent officer.

Delayed Entry

Gartree High School does not admit pupils out of their chronological year group.

Feeder Schools

The following primary schools will all have feeder status to Gartree High School:

County Schools

Brocks Hill Primary School
Brookside Primary School
Fernvale Primary School
Houghton on the Hill Church of England Primary School
Langmoor Primary School
Launde Primary School
St Luke's Church of England Primary School
Woodland Grange Primary School

City Schools

Overdale Junior School
St John the Baptist Church of England Primary school