



JOB DESCRIPTION

TEACHER OF MATHS

RESPONSIBLE TO

The Head of Department.

JOB PURPOSE

As a member of the Maths department, to teach students the skills, concepts, expertise and potential of the subject in accordance with the policies and practices in the school and to take a full part in promoting the subject.

This post is subject to the current Teachers' Pay and Conditions document and should be read in conjunction.

Job descriptions may be amended after discussion with the post holder but will be reviewed at the time of Performance Management.

KEY TASKS

To teach classes as assigned by the Headteacher.

To be aware of the content and methodology of the Maths Curriculum guidelines and the departmental schemes of learning.

To prepare and share resources for the department and numeracy across the curriculum.

To set and mark home study regularly in accordance with school policy

To maintain accurate records of students' progress in accordance with departmental assessment procedures

RELATIONSHIPS WITH COLLEAGUES

To promote and maintain positive relationships with colleagues through a positive attitude and exemplary professional behaviour.

To attend departmental meetings

To be aware of the work of other departments to create good inter-departmental liaison

To attend liaison meetings with all partner schools as appropriate.

RELATIONSHIPS WITH PUPILS

To get to know the students thoroughly, through data and information on their academic and social development.

To ensure that maths is an enjoyable activity where students grow in confidence and do not experience repeated failure.

To assess classwork and homework constructively and positively through thorough assessment for learning.

To ensure that each student is achieving his or her potential and progressing at least at the expected rate.

CLASSROOM DISCIPLINE AND MANAGEMENT

To provide stimulating tasks in order to motivate and engage students creating a positive working atmosphere in the classroom

To be aware of the school behaviour and rewards policies.

IN ADDITION

To perform other duties as may reasonably be requested by the Head.

To act as a form teacher and to fulfil this valuable role in line with the school guide lines.

To engage fully and purposefully with the pastoral network within the school, in order to secure a sound quality of care for all students.

To be aware of and to implement school policies in response to national initiatives.

To pursue one's own professional development in all manner and means provided by the school organisation, in consultation with the senior leadership of the school.

GENERIC DUTIES AND RESPONSIBILITIES

To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with:

- School policies and guidelines on all school matters.
- Teacher Standards 2012
The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment