

# Gartree High School

Ridgeway, Oadby, Leicester, LE2 5TQ



November 2017

Dear Applicant,

**Re: POST OF LEARNING SUPPORT ASSISTANT – GRADE 5 (permanent post)**

30 hours per week, term time only plus 5 extra days. Salary £15,807 pa pro rata. **(Actual starting salary £10,916 pa)**

Thank you for the interest you have shown in the above post.

We are looking for an enthusiastic, creative flexible and hard-working colleague who enjoys working with young people, to work as a Learning Support Assistant within our Learning Support Department. This is a supportive, friendly department committed to supporting pupils with special educational needs. This position would be suitable for a recent graduate who is interested in gaining school experience. This is an exciting time to join a popular, high achieving and consistently oversubscribed 11-16 school.

If you are interested in applying for this post, then we look forward to receiving your completed application form and letter of application. Your letter of application should be no longer than 1 side of A4. In it we would like you to tell us a little about why you would like this job and outline your experience to date.

The closing date for applications is **12 noon on Wednesday 22<sup>nd</sup> November 2017** If you have not heard from us by Wednesday 29<sup>th</sup> November, you should assume that, on this occasion, you have been unsuccessful.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Singleton'.

Sonia Singleton  
Headteacher

Headteacher: Ms Sonia Singleton  
Deputy Headteachers: Mr Paul Bannister, Mr Ben Rackley  
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