

JOB DESCRIPTION

HEAD OF MUSIC

MPS + TLR2b



<p>JOB PURPOSE</p>	<ul style="list-style-type: none"> To lead and manage the music department, in order to secure high quality learning and teaching and the effective use of resources to bring about improved standards of achievement and progress for all pupils. To encourage participation by pupils in all aspects of the music curriculum. To make a significant contribution to the arts and creative opportunities for <u>all</u> pupils.
<p>TO WHOM POSTHOLDER REPORTS</p>	<p>The postholder is responsible to:</p> <ul style="list-style-type: none"> Headteacher in all matters The relevant member of the school leadership team in respect of curriculum and pastoral matters <p>The postholder is also expected to interact on a professional level with colleagues in order to promote music learning and teaching across the school</p> <p>The postholder will be expected to network and liaise with Heads of Music and others across the family of schools and wider to ensure a consistency of approach regarding transition etc.</p> <p>The postholder is expected to interact with the Expressive Arts Coordinator to ensure celebration of performing arts within school and the community</p>
<p>THE PERSONS LINE MANAGED BY THE POSTHOLDER</p>	<p>The post holder is responsible for:</p> <ul style="list-style-type: none"> The line management and supervision of teaching and support staff within music The coaching, mentoring and development of staff working within music
<p>DUTIES AND RESPONSIBILITIES OF THE POST</p>	<p>Strategic Direction:</p> <ul style="list-style-type: none"> Develop, implement, monitor and maintain policies and practices which reflect the school's commitment to high achievement and progress and which are consistent with school and national strategies and policies Establish short, medium and long term plans for the development and resourcing of music Monitor progress made towards achieving plans and targets and evaluating their impact on learning and teaching Manage the professional development of staff within the music area and evaluate its impact on learning and teaching Coach all members of staff across the school to ensure there is a consistent approach to music issues Disseminate good practice relating to music through INSET, coaching <p>Learning and Teaching:</p> <ul style="list-style-type: none"> Provide leadership and guidance on a choice of appropriate learning and teaching methods and coaching relating to the delivery of these methods Develop and implement systems for recording individual pupils' progress Ensure Schemes of Work are differentiated appropriately and evaluate their impact on learning and teaching Evaluate the quality of teaching and standards of attainment/achievement for pupils in music, setting targets for improvement <p>Leading and Managing Staff:</p> <ul style="list-style-type: none"> Develop an understanding of music issues across relevant curriculum teams and individuals so as to enhance performance Assist with the recruitment and selection of staff within the department Develop the team of staff and individuals to enhance performance Develop systems e.g. coaching and mentoring to support and develop staff within the department

	<ul style="list-style-type: none"> • Plan, delegate and evaluate work carried out by the department • Promote a creative and collaborative working environment • Create, maintain and enhance effective relationships in the department <p>Resource Management:</p> <ul style="list-style-type: none"> • Identify the resources needed to meet the needs of pupils in music and advise the headteacher of priorities for expenditure • Monitor and control the use of these resources
<p>GENERIC DUTIES AND RESPONSIBILITIES</p>	<p>To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with:</p> <ul style="list-style-type: none"> • School policies and guidelines on all school matters. • National Standards for Subject leaders. • Teacher Standards 2012 • The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment

Signed..... (Postholder)

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